MHHS Programme Steering Group (PSG) Headline Report

Issue date: 11/08/2022

Meeting Number	**PSG 011**	Venue	**Virtual – MS Teams**
Date and Time	**10 August 2022 1400-1600**	Classification	**Public**

Actions

Area	Action Ref	Action	Owner	Due Date
Minutes and actions	PSG11-01	Discuss with other Level 3 Governance Group leads if pre-meeting webinars for Level 3 groups would be useful	Programme (PSG chair)	07/09/22
Re-plan	PSG11-02	Meet to discuss outstanding Helix queries on the Programme replan	Jason Brogden, Lee Northall	28/08/22
	PSG11-03	Consider scheduling further drop-in sessions later in the Round 1 replan consultation	Programme	28/08/22
	PSG11-04	Engage with constituents to encourage them to raise questions and provide feedback on the re-plan, and to do this as early as possible	PSG Constituency Representatives	28/08/22
CR009	PSG11-05	Meet to discuss Programme approach to Consequential Change (this invite is open to any PSG members that wish to attend)	Programme (Chris Harden, Jason Brogden), Jon Hawkins, Andrew Campbell	31/08/22
	PSG11-06	Action PSG-DEC19 and submit PSG recommendation on CR009 to Ofgem	Programme SRO	12/08/22
Design update	PSG11-07	Share the design plan to M5 (including the dissensus schedule) with PSG members	Programme PMO	17/08/22
Other	PSG11-08	Provide feedback from constituents on the Programme Digital Programme Management Office (DPMO)	PSG Constituency Representatives	07/09/22

Decisions

Area	Dec Ref	Decision

Minutes	PSG-DEC17	Minutes of PSG 06 July 2022 and 14 July 2022 were approved
Interim Plan	PSG-DEC18	The PSG approved the new version of the Programme interim plan, including associated withdrawal of CR010
CR009	PSG-DEC19	The PSG gave unanimous support to submit a recommendation to Ofgem to approve CR009

RAID Items

RAID area	Description
Key Programme Issues	The PSG discussed in detail the Programme approach to MP162 and migration (please see key discussion items below)

Key Discussion Items

Area	Discussion
Updated interim plan	The Programme presented action taken in relation to a recent Large Supplier Change Request, CR010. CR010 proposed adding a third consultation on the Programme replan after M5, to allow for considerations on the full baselined design to be input in the Programme plan. CR010 was discussed at the Change Board, and the raiser agreed to withdraw the Change Request subject to inclusion of a third consultation in the Programme interim plan for approval by PSG. The Programme presented the revised interim plan, highlighting how the interim plan had been updated with the content of CR009 (move of M5 and M3) and to address CR010. The PSG approved the new interim plan (decision PSG-DEC19).
Central Systems delivery plans	The Helix Representative presented the Helix delivery plan and progress against it. The Helix representative explained that Helix was fully mobilised and part way through their Design and Build (DB). Progressing their DB had included making assumptions on the design, and these had been transparently discussed and tested with the Programme. The Helix representative noted their biggest risk was the potential impact of the Programme replan which was likely to make their delivery timescales longer and thinner. The DCC representative provided an overview of their delivery progress. This included a summary of the current position and next steps for SEC modification MP162 (please see Key Programme Issues summary below). A PSG member queried how the DCC and Programme's Systems Integration Testing (SIT) were related and who would be involved. The Programme and DCC Representative clarified that the DCC were completing their own SIT with internal closed environments, and that the Programme's SIT was still being worked through but would have a range of participants from across industry.
Programme re-plan	The Programme provided a summary of the Round 1 re-plan consultation. • The Helix representative highlighted that they still had some questions for the Programme and that further drop-in sessions would be useful (actions PSG11-02 and -03). • The RECCo Representative queried if there was enough time between Round 1 and 2 of the consultation for the Programme to digest and action feedback from Round 1. The Programme responded that they had confidence in the approach.

	• The DNO Representative queried if there was enough time for Programme Participants to digest the design ahead of M3. The Programme noted that design artefacts were being released well in advance of M3 and that Programme Participants did not need to wait for M5 to review them. The Programme asked PSG Constituency Representatives to encourage proactive and early engagement from their constituencies in the re-plan (action PSG-04).
CR009 decision	The Programme presented the impact assessment summary report for CR009 (move of M5 and M3), highlighting where concerns raised through Impact Assessment had been or were being addressed by the Programme. The PSG gave unanimous support to recommend approval of the Change Request to Ofgem (decision PSG-DEC18 and action PSG11-06). RECCo and Small Supplier representatives highlighted concerns over how consequential change was being managed by the Programme, noting that they felt current Programme approach was not giving consequential change sufficient attention. The Programme responded that there were processes in place through the Consequential Change Impact Assessment Group (CCIAG) to assess items tabled by industry. The Programme was open to improving the process, if PSG members felt the process was not working effectively. The Programme proposed discussing this in more detail with relevant PSG members (action PSG11-05).
Key Programme Issues	The Programme invited PSG members to provide their views on two key issues: MP162 PSG members provided their views in turn. These included: • Limited support for the MDR role in the supplier community, particularly due to associated costs • Proposals that a change to the MHHS Target Operating Model (TOM) may be required • Concerns over the Level Playing Field principle still to be agreed • A need for increased DCC capacity, independent of the MDR role • A need to impact assess the Ofgem decision to understand the full implications, alternative solutions, and next steps • A concern over wider impacts on the Programme and Programme timelines The DCC Representative noted they were aware of these views and were looking to decouple the cost of capacity against that of the MDR role, with the majority of the costs associated with capacity. The Programme noted that they would consider next steps with a cost-benefit analysis of options following the Ofgem decision, and that any changes would need to follow Programme governance (and hence allow impact assessment by industry if necessary). Migration PSG members provided some feedback on the possible positives and negatives of one-way and two-way gates in migration, noting it was important to have clarity for their own DB and delivery plans. The Programme highlighted that the problem was complex and that they were undertaking an options analysis via the Migration Working Group (MWG), with support from Ofgem. There were currently four options, with an agreed approach required as input into the Round 2 Replan Consultation.

IPA Baseline Health Check	The IPA presented the executive summary of their Baseline Health Check. This included an overview of their approach to the Health Check, key findings and recommendations, and areas of good practice. The IPA noted building trust and collaboration across Programme parties as being a priority.
Design Progress	The Programme provided a summary of design status and next steps. This included that all design artefacts had been released on 08 August 2022 and that there had been strong engagement in the design playback sessions. Formal industry review of the design was to begin in September, with the dissensus process to address comments to take place over the start of October ahead of M5. The Programme will share the full design plan with PSG members (action PSG11-07).
Delivery Dashboards	The Programme presented the Milestone Status, Interim Plan Progress, and Risk dashboards.

Date of next meeting: 07 September 2022